

**INTRA-STATION or COURTESY MOVE (HOUSEHOLD GOODS ENTITLEMENT)**

Based on Commander, Navy Installations Command (CNIC) policy to qualify for a courtesy move you must meet the following:

**Eligibility**

- ✓ Member is eligible for courtesy move when member receives PCS orders and applies for family housing within 30 days of reporting to his/her initial command in the Fallon area and housing is not available.
- ✓ Member not eligible (bachelor) for family housing when PCS to Fallon area but becomes eligible due to change from member with no dependents to member with dependents member must apply for family housing within 30 days of change of status to be eligible for courtesy move.

**Forfeits Eligibility**

- ✓ Member fails to apply for family housing within 30 days of report date to Fallon command.
- ✓ Member fails to apply for family housing within 30 days of becoming eligible (i.e. marriage/pregnancy)
- ✓ Member is referred to Lincoln Military Housing for housing and is offered a home and declines the home.
- ✓ Member's order are non-funded
- ✓ Member voluntarily removes him or herself from the waitlist. (The Member is required to request removal by email, in writing, or fax.)

This is to certify I have been briefed and understand the CNIC policy on intra-station funded courtesy moves. CNICINST 11103.12, NAVY HOUSING AND INTRA-STATION MOVES, provides the full Navy policy and guidance concerning the payment and eligibility for local intra-station moves of accompanied personnel into privatized housing." I understand I am responsible for moving expenses if I am not entitled to an intra-station move or if my eligibility has been forfeited.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**OFFICE USE ONLY**

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**(Report Date)**

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**(Date of application)**

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**(Misc. Notes)**